

Government of Pakistan
Ministry of Defence Production
Rawalpindi
2023-24

Stationery Items - 2023-2024			
S.No	Name of Item	Unit	Price Inclusive of All Taxes
1.	Ball Pen Dollar Clipper or equal to	Each	
2.	Ball Pen Piano Pro or equal to	Each	
3.	Ball Pen Picasso click or equivalent	Each	
4.	Ball Pen Uni Ball Signo UM-120 or equal to	Each	
5.	Coloured paper ream 80 gram	Each	
6.	Correction tape pelican or equivalent	Each	
7.	Dak Peon Book Size 9" x 6 " 96 pages	Each	
8.	Diary Register Size 800 pages	Each	
9.	Envelope S.E.5 Best Quality	Each	
10.	Envelope S.E.6 Best Quality	Each	
11.	Envelope S.E.7 Best Quality	Each	
12.	Envelope S.E.8 Best Quality	Each	
13.	File Board Size 13" X 9.5"	Each	
14.	File Cover Bleach Card 300 gram As per sample	Each	
15.	File Cover White A4 Card 300 gram	Each	
16.	File Register Fine Quality No.3	Each	
17.	File Separator Set of 10 Pieces	Per Set	
18.	File Separator Set of 10 Pieces Plastic	Per Set	
19.	Glue Stick Large 40 Gram UHU or Equal to	Each	
20.	Grip File Cover Size A 4	Each	
21.	Gum bottle 142 gram or equivalent	Each	
22.	Gum Stick 20 Gram	Each	
23.	Highlighter Mercury or equal to	Each	
24.	Highlighter Schnider or equivalent	Each	
25.	Ink Blue & Black	Each	
26.	Ivory Card A4 size 160 Gram	Each	
27.	Lead Pencil HB -5000 or equivalent	Each	
28.	Marker 70/90 Allmark Doller or Equal to	Each	
29.	Marker 90 Nos Blue /Black or equivalent	Each	
30.	Marker Uni Ball eye fine UB-157 or equivalent	Each	
31.	Note Sheet A4 Paper 70 gram	Each	
32.	Officer Diary Pad Size 7" X 4.5 " Paper 80 Gram plane paper As per sample	Each	
33.	Officer Pen Stand	Each	
34.	Paper Clip 36 mm	Each	
35.	Paper Cutter Steel body Fine Quality	Each	
36.	Paper Pin Size No.2	Each	
37.	Photo Glassy Paper Sheet 200 GM Superior Quality	Each Sheet	
38.	Pilot V-10 Grip High Tech Point	Each	
39.	Pilot V-5 Grip High Tech Point	Each	
40.	Pilot V-7 Grip High Tech Point	Each	
41.	Plastic Binding Sheets	Per Packet	
42.	Plastic file covers	Each	
43.	Plastic File Slid Bar	Each	
44.	Plastic Folder Two Sides Transparent	Each	
45.	Post it Not Pad 3" x 2"	Each	
46.	Post it Not Pad 3" x 3"	Each	
47.	Post it Not Pad 3" x 4"	Each	

48.	Post it Not Pad 3” x 5”	Each	
49.	Post it pad (3x5)	Each	
50.	Post it pad (2x3)	Each	
51.	Post it pad (3x3)	Each	
52.	Program Stand Best Quality	Each	
53.	Punch Machine Double	Each	
54.	Punch Machine Single Best Quality	Each	
55.	Register 12 Qr off set Paper 80 Gram full White Best Quality	Each	
56.	Register 24 Qr off set Paper 80 Garm full White Best Quality	Each	
57.	Register 4 Qr off set Paper 80 Gram full White Best Quality	Each	
58.	Register 8 Qr off set Paper 80 Gram full White Best Quality	Each	
59.	Ring/Box File Cover Deli or Equal to 200 pages	Each	
60.	Scale Steel 12 “	Each	
61.	Scissor 10 “As per sample	Each	
62.	Sharpener Plastic fine quality	Each	
63.	Shinider one Business Pen	Each	
64.	Shoppner Machine Large Size Deli or Equal to	Each	
65.	Soft Rubber Pelikon AL-30 or equivalent	Each	
66.	Spiral Note Book 6x4 Fine quality	Each	
67.	Spiral Note Book Medium Size 100 Sheets	Each	
68.	Spiral Note Book Pocket Size	Each	
69.	Stamp Pad (Lancer) 7x11 cm or equal to	Each	
70.	Stamp Pad Ink Crystal or equal to	Each	
71.	Stamp Pad Size 3 x 5	Each	
72.	Staple Machine Deli with staple pin removal or equal to	Each	
73.	Staple Machine Heavy Duty K.W. 50 LE	Each	
74.	Staple Pin Dollar Size 24/6 or equivalent	Each	
75.	Staple Pin size 23/15	Packet	
76.	Staple remover KW Trio No. 0508B or equivalent	Each	
77.	Stapler Machine with Pin Removal	Each	
78.	Sticky Ball Pen MG or Equal to	Each	
79.	Stock/Issue Register No. 10 Or Equal to	Each	
80.	Stock/Issue Register No.06 Or Equal to	Each	
81.	Stock/Issue Register No.12 Or Equal to	Each	
82.	Summary paper AA 80 Gram imported or equal to	Each	
83.	Summary Paper legal AA Imported Size 80 gram	Each	
84.	Table Diary (Friend) Or Equal to	Each	
85.	Table Planner Best Quality	Each	
86.	Table Sets Superior Quality 08 Pics	Each	
87.	Tag small	Each	
88.	Tape scotch ½ inch	Each	
89.	Tape Scotch 1inch	Each	
90.	Uni Ball Vision Elite fine 0.8 or equal to	Each	
91.	Uni correction pen	Each	
92.	White Board Marker	Each	
93.	White Envelop A4 Sized	Each	
94.	White Envelope S.E 6	Each	
95.	White Envelops Legal	Each	
96.	White Fluid Rabbit, Correction Pen or equal to	Each	

MISCELLANEOUS ITEMS

97.	AC Perfume bottle for Car	Each	
98.	Air Freshener Aseel Original 300ml or Equal to	Each	
99.	Air freshener Rose/Romantic 300 ml or equal to	Each	
100.	AREON Perfume Gel for Car	Each	
101.	Aroma Air Freshener with Cover (Washroom)	Each	
102.	Automatic Air Freshener Machine Air Wick	Each	
103.	Baygon spray 375 ml or equivalent	Each	
104.	Bone China Tea Cup With Souser Set of 06 Cups and Souser (Quality will be checked by the Committee)	Set	
105.	Car Polish Cosmic or equivalent	Each	
106.	Cat-6 Cable Roll 300 Mtr Roll D-Link	Each	
107.	Cell AA Energizer or equal to	Each	
108.	Cell AA Power Plus or Equal to	Each	
109.	Cell AAA Power Plus or Equal to	Each	
110.	Cell AAA Energizer or equal to	Each	
111.	Cell DD Size 1.5	Each	
112.	Cobra Insect Killer or Equal to 375 ml	Each	
113.	Comb	Each	
114.	Computer Power Cable (best quality)	Each	
115.	DC-300 Refil	Each	
116.	Dettol (Small) 250 ml	Each	
117.	Dettol Surface cleaner 500 ml	Each	
118.	Dove Soap 135 Gram or Equal to	Each	
119.	Dry Mope Refill Best Quality	Each	
120.	Dry Mope with steel Handle	Each	
121.	Dust Bin Medium Sized Nelon	Each	
122.	Dust Bin Push It Large Size	Each	
123.	Extension Lead with Minimum 06 switch and 5 Mtr Wire Best Quality	Each	
124.	Flamingo 7CF	Each	
125.	Glint Glass Cleaner 500 ml or equivalent	Each	
126.	Hair Brush Best Quality	Each	
127.	Harpic 250 ml or equivalent	Each	
128.	HDD 1 TB	Each	
129.	Jhaaro (Bhans)	Each	
130.	Jug (Toyo Nasic) with Cover Best Quality	Each	
131.	Key Board, Mouse Set A4Tech(USB Port) Dell/HP (or equivalent)	Each	
132.	laser Pointer Different Colors Top Quality Minimum one year Warranty	Each	
133.	Lemon Max liquid 275 ml or equivalent	Each	
134.	Liquid Hand Wash Dove/Paradise/ Dettol 500 ml or equal to	Each	
135.	Lota (Plastic)	Each	
136.	Lux/Detol soap 115 Gram or equivalent	Each	
137.	Molty Foam Back Care (No-2)	Each	
138.	Mortien oil refill bottle only	Each	
139.	Mortien oil refill bottle with Machine	Each	
140.	Mouse A4Tech(USB Port, PS/2) Dell/HP (or equivalent)	Each	
141.	Mouse Pads Logitech large Size fine quality	Each	
142.	Mineral water large 19 Liter Nestle or equal to	Each	
143.	Mineral water small 330 ml Nestle or equal to	Each	
144.	Mineral Water Small 330 MI Glass Bottle Murree Sparkletts or equal to	Each	
145.	Packing Tape 2 “	Each	
146.	Pajara with Steel Handle Best Quality	Each	
147.	Party Pack Tissue Rose Petal white	Each	
148.	Pen Stand	Each	

149.	Phallalane pure white per Meter superior quality	Each	
150.	Phenyl Finis 1 Liter Bottle or equivalent	Each	
151.	Phool Jhaaro	Each	
152.	Plate Double Glaze Medium Size	Each	
153.	Printer Data Cable (USB)	Each	
154.	RAM 4 GB DDR-4	Each	
155.	Refiller automatic air freshner Machine Air Vick	Each	
156.	Remote Bell electric with Minimum 06 Months Warranty	Each	
157.	Rice Spoon 16 gage stainless Steel	Each	
158.	Rubber Mat Best Quality 2.5 ' x 4' foot	Each	
159.	Rubber Mat Best Quality 2.5' x 3; foot	Each	
160.	Soap Case Best Quality	Each	
161.	Surf 90 Gram	Each	
162.	Surf Excel, Arial or equal to 500 Gram	Each	
163.	Tea Spoon 16 Gage Stainless Steel	Each	
164.	Tehzab white 1 litter or equivalent	Each	
165.	Telephone Set Panasonic 92/934 model or Equal to	Each	
166.	Thermos with one year Warranty	Each	
167.	Tissue Box Rose Petal Luxury or equivalent	Each	
168.	Toilet Brush Best Quality	Each	
169.	Toilet Roll Rose Petal or equivalent	Each	
170.	Towal Cloth For Vehicle 18 inch by 16 inch	Each	
171.	Towal White best Quality Leaser or Equal to	Each	
172.	Tumbler (Toyo Nasic fine Quality Sample with be provided first	Each	
173.	USB Data Cable Top Quality	Each	
174.	VGA Cable	Each	
175.	Vim 450 Gram (Bag) or equivalent	Each	
176.	Wall Clock Champion or equal to with Minimum 01 Year full Warranty	Each	
177.	Water Filter Cartridge - Installation with Complete Set imported	Each	
178.	WD-40	Each	
179.	Wiper Superior Quality Large	Each	
180.	Wiper superior quality Small	Each	
181.	Wireless Key Board Mouse Set (Laser) Dell/HP/Logitech (or equivalent)	Each	
182.	Souvenir (As per specimen available with MoDP)	Each	

Computer Tonners

HP Importer Certificate will be provided for each Demand
China, Refurnished toners will not be accepted

1	Bizhub -36 (Original)	Each	
2	Bizhub 454 (Original)	Each	
3	Bizhub 458 (Original)	Each	
4	HP LaserJet M 606 (original)	Each	
5	HP Toner 83A	Each	
6	Toner 12 A (Original)	Each	
7	Toner 17A Original	Each	
8	Toner 26A Original	Each	
9	Toner 30A Original	Each	
10	Toner 5 A (Original)	Each	
11	Toner 53 A (Original)	Each	
12	Toner 79A Original	Each	
13	Toner 80 A (Original)	Each	
14	Toner 81A Original	Each	
15	Toner 85 A (Original)	Each	
16	Toner Fax 2030 (Original)	Each	
17	Toner Fax 2120 (Original)	Each	
18	Toner HP 107A (Original)	Each	
19	Toner HP 553 508A (Original)	Each	
20	Toner HP 59A with original chip (Original)	Each	